

Rafia Ahmad

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PROFESSIONAL HIGHLIGHTS

- Trilingual in English, Urdu, and Hindi
- Ability to develop rapport with customers, families, children, and staff
- Strong moral judgment and ethics
- Team-oriented to provide the best quality service
- Proficient in technology, social media, Microsoft word
- Exceeding in academic affairs

EDUCATION

- **Santiago High School, Corona CA** 2015 – 2019
 - Higher Level Courses: AP World, AP Chemistry, AP US History, AP Language and Composition, AP Biology, AP Computer Science A, AP Calculus BC
 - GPA: 4.6
- **University of California, Irvine** 2019 - Present
 - Major: Civil Engineering
 - GPA: 3.3
 - Dean Honor List Fall 2020

PROFESSIONAL EXPERIENCE AND EXTRACURRICULAR ACTIVITY

- **Mary S. Roberts Pet Adoption Center** 2017 - 2019
Volunteer
- **Ahmadiyya Muslim Movement** 2010 - PRESENT
Member, Volunteer
- **Academic Decathlon** 2017 – 2019
Member, Vice President
- **Lab Assistant program at Santiago High School** 2018 - 2019
Lab Assistant
 - *Cleaning and organizing different chemicals and equipment*
 - *Maintaining a safe and clean lab environment for the students*
 - *Grading tests and lab reports*
 - *Making stock solutions by mixing carefully measured quantities of various compounds*

Kumon

2018 – 2019

Tutor

- *Tutoring children, pre-k to highschool, in Math and Reading*
- *Grading and recording classwork and homework*
- *Preparing and assembling classwork and homework for the next class meeting*
- *Communicating with children’s parents and discussing the child’s progress*

AWARDS AND SCHOLARSHIPS

- Principal's Honor Roll Awards 2013 – 2019
- Chancellor's Scholarship 2019 – 2020

REFERENCES

- **Ms. D. Bergen** dbergen@cnusd.k12.ca.us
Coordinator of Academic Decathlon
- **Dr. Lachman** blachman@cnusd.k12.ca.us
Teacher, Head of the Lab Assistant program
- **Mr. E** (951) 452 - 6038
Head of Kumon at South Corona